When entering the conference room, note the wall plates level with the wall outlets under the projector screen and LCD panels. Each wall plate has a different name shown on its attached label.

1. Note the label at the top of the wall plate that you have chosen to use for your event. In this example, we are using the wall plate VGA E-1.

2. Secure the VGA cable to the wall plate at the designated “COMPUTER IN” connector.

3. At the touch panel, tap the center of the touch screen to activate the display.

4. Tap Start to access the Password menu.

5. Enter the password that was provided to you during your A/V training and tap Ok to access the PC Presentation menu.

6. Tap PC Presentation.

(over)