When entering the conference room, locate the wall plates level with the wall outlets throughout the room. Each wall plate has a different name shown on its attached label.

1. Note the label at the top of the wall plate that you’ve chosen to use for your event.
   In this example, we are using the wall plate VGA 2. This wall plate is located below the touch panel.

2. Secure the VGA cable to the wall plate at the designated “COMPUTER IN” connector.

3. At the touch panel, tap the center of the touch screen to activate the display.

4. Tap Start to access the PC Presentation menu.

5. Tap PC Presentation.

6. Tap the projector icon. Our example uses VGA 2.

7. Tap the PC icon you have chosen for your event. Our example is from Step 1. This PC icon name matches the wall plate chosen for your event.

8. WHEN THE EVENT HAS ENDED, tap the Media icon for the TURN OFF menu.

9. DO NOT IGNORE Steps 8 + 9.

   Tap Yes to turn off the system and return the display to its original setting as shown in step 3.

   TURN OFF.

   Are you sure that you want to turn off the system?
   Yes
   No

(over)